



DIVISION OF DEVELOPMENTAL DISABILITIES (DDD)

**OGEYSIISKA TALAABO QORSHEYSAN
DIIDMO, JOOJIN AMA DHICIS U-BANAANAAN**

PLANNED ACTION NOTICE
ELIGIBILITY DENIAL, TERMINATION, OR EXPIRATION

MAGACA IYO ADREESKA MACMILKA/CODSADAHA

MAGACA IYO ADREESKA WAKIILKA

Gacaliso/Gacaliye:

GO'AAN U-BANAANAAN

Laga bilaabo _____ KUUMA banaana inaad macmiil u ahaatid DDD sababta oo ah:

- Kama soo baxaysid mid ka mid ah xaaladaha u-banaanaanta ee gaarka u ah da'daada.
 Ka yar da'da lix (6) WAC 388-823-0810 ilaa 0850
 Da'da lix (6) ilaa sagaal (9) WAC 388-823-0810 ilaa 0850
 Da'da tobantoban (10) ama ka weyn WAC 388-823-0200 ilaa 0710
 Da'da tobantoban (10) ama ka weyn WAC 388-823-0200 ilaa 0710

(Eeg Koobitaanka Marag-kaca halkan la socda iyo Tusaha Marag-kaca)

- U-banaanaantaadu waxay dhacaysaa WAC 388-823-1005 iyo WAC 388-823-1040
 Dhalashadaada 4-aad
 Dhalashadaada 10-aad
- Naafadaadu waxay bilaabantay da'da 18 ama ka weyn.** WAC 388-823-0040
 Ma tihid qof degan Gobolka Washington. WAC 388-823-0050 iyo WAC 388-823-1020
 Lama filayo in naafadaadu ebedkeed jirto. WAC 388-823-0040
 Adiga ama wakiilkaaga ayaa codsadaya joojinta u-banaanaantaada DDD.

MAXAA KU XIGA OO DHICI DOONA?

- Imminka waxa aad heshaa adeegyo lacagtooda ay bixiso DDD waxana joogsan doona adeegyada soo socda marka u-banaanaantaadu dhacdo ama joogsato: (RCW 71A.16.020)

- | | |
|---|--|
| <input type="checkbox"/> HCBS Waiver Services (Adeegyada Oggalaanshaha HCBS) | <input type="checkbox"/> DDD SSP Payments (Lacag-siinta DDD SSP) |
| <input type="checkbox"/> Medicaid Personal Care (Daryeelka Gaarka ah ee Medicaid) | <input type="checkbox"/> Adeegyo kale |
| <input type="checkbox"/> Family Support Services (Adeegyada Taageerada Qoyska) | |

Ikhtiyaarka adeeg kale ee aad heli kartid waa:

XUQUUQDAADA RACFAANKA

Waxa aad xaq u leedahay inaad weydiisatid Dhageysi Maamul (Administrative Hearing) haddii aanad raali ka ahayn **diidmo** ama **joojin** u-banaanaan. Xaq u ma lihid inaad racfaan ama ambiil ka qaadatid **dhicid** u-banaanaan.

Waxa aad haysataa sagaashan (90) maalmood laga bilaabo helitaanka ogeysiiskan oo aad ku codsatid dhageysi. Waxa halkan la soo raaciay foomka codsiga.

Diidmo u-banaanaan. Haddii foomkani uu ku ogeysiinayo in cadsigaaga u-banaanaanta la diiday, waxa aad cadsan kartaa dhageysi maamul gudaha sagaashan (90) maalmood laga bilaabo helitaanka ogeysiiskan. Haddii aad codsatid dhageysi ka dib sagaashan (90) maalmood laga bilaabo helitaanka ogeysiiskan, xaq uma lihid dhageysi.

Joojinta u-banaanaanta. Haddii foomkani ku ogeysiinayo in u-banaanaantii la joojiyay:

- Waxa aad cadsan kartaa dhageysi maamul ugu dambeyn _____ si uu kuugu sii socdo u-banaanaanta iyo wixii ah adeegyada hadda lacagtooda lagaa bixiyo mudada lagu jiro habka racfaanka.
- Haddii aad dooratid inaad sii wadatid adeeggaa lacagiisa la bixiyo isla markaana uu go'aanka kama-dambeysta ahi taageero talaabada qaybta, waxa aad masuul ka noqon doontaa inaad dib u bixisid ama soo gudid ilaa 60 maalmood oo ah adeegyada lacagtoodii la bixiyay.
- Haddii aanad doonaynin in adeegyada lacagtooda lagaa bixiyo sii socdaan, la soo xidhiidh:

_____ laga helo _____

MAAMULAH FAYLKA/ADEEGGA

LAMBAR TELEEFON

Dhicidda u-banaanaanta. Haddii foomkani uu ku ogeysiinayo in u-banaanaantaadi dhacday sababta oo ah waxa aad ka baaqatay inaad **gudaha wakhtigii haboonaa** u-banaanaanta dib u codsatid ka hor dhalashadaadii afraad ama tobnaad, xaq uma lihid dhageysi maamul. Waxa aad dib u cadsan kartaa u-banaanaanta.

Waxa aad leedahay xuquuqda soo socota:

1. In wakiil laguu noqdo (waxa laga yaabaa inuu kuu banaan yahay gargaar sharci oo bilaash ah);
2. Inaad codsatid koobi ah faylkaaga iyo dhamaan warka ay DDD fiirisay si ay go'aankeeda u gaadho;
3. Inaad dokumenti u keentid marag-kac ahaan;
4. Inaad dhageysiga marag ka bixisid iyo inaad keentid markhaatiyo adiga kuu marag fura; iyo
5. Inaad su'aalo weydiisid markhaatiyada u marag furaya qaybta.

MA QABTAAN WAX SU'AALO AH?

Haddii aad qabtid wax su'aalo ah oo ku saabsan go'aankan u-banaanaanta ama habka racfaanka, la xidhiidh:

_____ laga helo _____

MAAMULAH FAYLKA/ADEEGGA

_____ MAGACA IYO ADREESKA XAFIISKA



**OGEYSIISKA TALAABO QORSHEYN
DIIDMADA, JOOJINTA AMA
DHICISTA U-BANAANAANTA DDD
CODSI DHAGEYSI**

Marka la eego 'Chapter 388-02' ee xeerka dhageysiga DSHS.

FOR AGENCY USE ONLY

Oral request taken by:

NAME

TELEPHONE NUMBER

INVOLVED DIVISION/ORGANIZATION

U SOO DIR: OFFICE OF ADMINISTRATIVE HEARING (OAH), MAIL STOP: 42489
PO BOX 42489
OLYMPIA WA 98504-2489

FAAKIS: 360-586-6563

Waxa aan codsanayaan dhageysi sababta oo ah waxa aanan raali ka ahayn go'aanka u-banaanaan ama adeeg ee soo socda ee ay gaadhad Qaybta Naafada Maskaxdu (Division of Developmental Disabilities) (DDD):

MAGACAAGA (FADLAN XURUUF KALA GO'AN)	TAARIKH DHALASHO	LAMBAR SUGID BULSHO (SOCIAL SECURITY NUMBER)
ADREESKA QOKA CODSANAYA DHAGEYSIGA	LAMBARKA AQOONSIGA MACMIILKA (ID)	
MAGAALO GOBOL SUMMADA BOOSTA (ZIP)	LAMBAR TELEEFON (KU DAR FURAHA)	<input type="checkbox"/> TELEEFONKA FARIN

Waxa la i ogeysiyyay go'aanka taariikhdu markii ay ahayd: _____

waxana i ogeysiyyay: _____ TAARIKH

MAGACA IY XAFIISKA DSHS

Waxa aan doonayaa gargaar sii socda, haddii uu ii banaan yaahay: Haa Maya Barnaamij: _____

Waxa wakiil iga ah (haddii aad wakiil isu tahay ama isu hadli doontid, ha buuxin labada sadar ama layn ee soo socda):

MAGACA WAKIILKAAGA	HAY'ADDA	LAMBAR TELEEFON
ADREES	MAGAALO GOBOL SUMMADDA BOOSTA (ZIP)	

Waxa aan amrayaa in warka ku saabsan dhageysigayga la siiyo wakiilkayga.

SAXEEXAAGA	TAARIKH
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Ma u baahan tahay turjubaan ama gargaar kale ama hoy inta dhageysigu socdo? Haa Maya

Haddii ay haa tahay, waa maxay afku ama gargaarku? _____

Xaakinnada Sharciga Maamulku (Administrative Law Judges) (ALJ's) waxay dhageysiyada qaarkood ku sameyn karaan telefonka. Haddii aad doonaysid inaad u beddelatid dhageysi la is hor imanayo, raac farimaha ku yaala Ogeysiiska Dhageysiga ee uu kuu soodiri doono OAH.

**INSTRUCTIONS FOR DDD ELIGIBILITY PLANNED ACTION
NOTICE FOR DENIAL, TERMINATIONS, EXPIRATIONS**

Notification Requirements

1. The Planned Action Notice must be sent within 5 working days of the decision date.
2. The Planned Action Notice has five (5) sections.
 - Decision
 - Appeal rights
 - Summary of Evidence
 - Evidence Table
 - Request for Appeal
3. The Planned Action Notice is addressed to the client regardless of their age and to their representative per WAC 388-825-100. Use the following order to determine who represents the client:
 - A parent if the client is less than age eighteen (18);
 - The guardian or other legal representative;
 - Other relative;
 - Other person identified by the client;
 - An advocacy agency.

Completing the form

1. Effective date
 - Initial denial is the date generated by the IE application.
 - Expiration is 4th or 10th birthday.
 - 18 year old review is 18th birthday (allow a minimum of ten (10) days from the date of mailing and a maximum of ninety (90) days)
 - For other reviews, terminate the last of the month allowing a minimum of ten (10) days from the date of mailing and a maximum of ninety (90) days from mailing date.
2. Services: For terminations/expirations, check one of the boxes related to paid DDD services.
 - Check the DDD services that terminate with the eligibility.
 - You do not have to send an additional service Planned Action Notice since the "action" is the eligibility decision.
3. Other service options: Identify other DSHS and non-DSHS service options.
4. "Your Appeal Rights": Check the correct decision. At least one box must be checked.
 - If it is a termination of a currently eligible client, you must fill in the date for requesting a hearing and maintaining eligibility and services.

The appeal date is calculated by counting 10 days from the mailing of the Planned Action Notice and extending to the end of the month of the 10th day.

- The appeal date must be prior to or the same as the effective date. (See #1 above)
- The 10th day must be a working day.

Examples:

1. The notice is completed October 10th with anticipated mailing October 11th.
 - Ten (10) days counting October 11th is October 20th.
 - the last day of the month of the 10th day is October 31st.
2. The notice is completed October 20th with anticipated mailing October 23rd.
 - Ten (10) days counting October 23rd is November 1st.
 - the last day of the month of the 10th day is November 30th.

5. Summary of Evidence

- Complete the Summary section(s) relevant to the applicant/client age.
 - Children under age six (6): send only the Evidence Table "Children Under Age Ten (10)"
 - Children age six (6) through age nine (9): send both Evidence Tables
 - Persons age ten (10) and older: send only the Evidence Table for "Persons Age Six (6) and Older"

Distribution

1. The client and representative letter can be mailed in the same envelope if they live at the same address.
2. Put a copy in the client file.
3. Allen/Marr Class Members (see policy 11.01 and 11.03)
 - WPAS
 - RSN
 - MH CRM
 - Mental Health Program Manager in DDD Headquarters

KOOBITAANKA MARAG-KACA
SHURUUDAHA AASAASIGA U AH U-BANAANAANTA DDD

MARAG-KAC KU FILAN	MARAG-KAC AAN KU FILNAYN	MA KHUSEYSO	SHURUUDAHA AASAASIGA U AH U-BANAANAANTA DDD	SHARCIGA DSHS (WAC)
			(1) Waxa aad jirta da'da lix (6) ama ka weyn waxana aad qabtaa naafu uu sabab u yahay mid ama in ka badan oo tirsan kuwan soo socda:	388-823-0040 (1)(a)
			(a) Daahid Awood Maskax (Mental retardation), ama	
			(b) Qallal Maskax (Cerebral palsy), ama	
			(c) Suuxdimo ama qallal (Epilepsy), ama	
			(d) Ootisim (Autism), ama	
			(e) Dhibaato Dareemeyaal Maskaxeed oo Kale (neurological), ama	
			(f) Dhibaato kale oo ay DDD ogaato inay si weyn ugu dhowdahay daahid awood maskax ama u baahan daweyn la mid ah ta loo rabo dadka qaba daahid awood maskax;	
			iyo (2) Naafadaadu waxay jirtay ka hor da'da 18;	388-823-0040 (1)(b)
			iyo (3) Waxa la filayaa in naafadaadu sii jirto ebedkeed;	388-823-0040 (1)(c)
			iyo (4) Naafadaadu waxay keenaysaa xadeyn xoog leh xagga hawsha la-qabsiga.	388-823-0040 (1)(d)
			ama (5) Waxa aad ka yar tahay da'da 10 jir iyo:	388-823-0800 (4)
			(a) Waxa aad leedahay daahid korniin, ama	
			(b) Waxa aad leedahay Cilada 'Down' (Down Syndrome), ama	
			(c) Xaaladdaadu waa mid aad daran oo aan la qiimeyn karin, ama	
			(d) Waxa kuu banaan Barnaamijka Daryeelka Guriga ee Siyaadada ah (Medically Intensive Home Care Program)	

Fiiro:

"Marag-kac aan ku filayn" macnihiiisu waxa weeye lama helin marag-kac ama marag-kacu kama soo baxayo shuruudaha WAC. Eeg Tusaha Marag-kaca ee halkan la socda si aad u aragtid shuruudaha WAC ee gaarka ah.

Haddii aad jirtid tobant sannadood ama aad ka weyn tahay, shuruudaha (2) ilaa (5) ayaa lagu calaamadeyn doonaa "Ma khuseyso" adiga oo ka soo baxaya xaalad u-banaanaan leh oo ku taxan (1) mooyaane.

Haddii aad ka yar tahay da'da lix, shuruudaha (1) ilaa (4) ayaa lagu calaamadeyn doonaa ka-reebistan soo socota:

- Shuruudda (4) waxay khuseysaa kaliya xaaladda daahid korniin.

Kuuma banaana inaad noqotid macmili DDD. Koobitaankani waxa uu qorayaa ama taxaya marag-kaca loogu talogalay qof kasta oo qaba naafu maskaxda ah marka la eego WAC 388-823.

XAALED NAAFO	CILADDA UU SHEEGAY CILAD-SHEEGE HABOON	MARAG-KACA XAD LAHAANTA WEYN
Daahid Korniin WAC 388-823-0810 Ilaa 388-823-0850	Looma baahna cilad-sheegid	Qilimeyn korniin ama qilimeyn daahid korniin Daahid ka hooseysa celceliska (mean) qiyaas ah 1.5 oo ah ka-leexasho caadi (standard deviation): Dhalashada ilaa da'da 2: daahid ama in ka badan Da'da 3 ilaa 9: 3 daahid ama in ka badan
Ciladda 'Down' WAC 388-823-0810(2) WAC 388-823-0820	Ciladda 'Down' oo uu sheegay Dhakhtar Leh Liisan	MA KHUSEYSO
Xaalad Aad u Daran oo Aan la Qiimeyn Karin WAC 388-823-0810(4) WAC 388-823-0820	Xaaladdu waa mid aad u daran oo aanuu qiimeyn karin Dhakhtar Liisan Leh ama Dhakhtar Cilmi-nafsi (psychologist) Liisan Leh	MA KHUSEYSO
Daweyn Siyaado ah (Medically Intensive) WAC 388-823-0810(3) WAC 388-823-0820	U-banaanaanta 'DSHS Medically Intensive Home Care Program' oo uu sameeyay Maamulaha DSHS/HRSA	MA KHUSEYSO

**TUSAHA MARAG-KACA
DADKA JIRA LIX (6) IYO KUWA KA WEYN**

Kuuma banaana inaad noqtid macmili DDD. Koobitaankani waxa uu qorayaa ama taxaya marag-kaca loogu talogalay qof kasta oo qaba naafso maskaxda ah marka la eego WAC 388-823.

XAALAD NAAFO	CILADDA UU SHEEGAY CILAD-SHEEGE HABOON	MARAG-KACA XAD LAHAANTA WEYN
Daahid Awood Maskax (Mental Retardation) WAC 388-823-0200 ilaa 388-823-0230	Daahid Awood Maskax oo uu xaqiijiyay Dhakhtar Cilmi-nafsi Liisan Leh Ciladda 'Down' oo uu xaqiijiyay Dhakhtar Liisan Leh	Qimeyn Maskaxeed oo uu ku jiro qiimeyeen la-qabsi iyo dhibcaha Intixaanka Garaadka oo Buuxa (Full Scale IQ score) oo celceliskeedu ka hooseeya in ka badan laba ka-leexasho caadi
Qallal Maskax (Cerebral Palsy) WAC 388-823-0300 ilaa 388-823-0330	Qallal Maskax oo uu xaqiijiyay Dhakhtar Liisan Leh Naafso Afar Laxaad ah (Quadriplegia) oo uu xaqiijiyay Dhakhtar Liisan Leh Qallal Dhinac (Hemiplegia) oo uu xaqiijiyay Dhakhtar Liisan Leh Qallal Dhinacyo Isku-aadan (Diplegia) oo uu xaqiijiyay Dhakhtar Liisan Leh	iyo Ma jiro marag-kac cudur maskaxeed, xaalad maskaxeed, ama cudur aan xidhidh la tahayn ama dhaawac saameynaya cilad-sheegidda ama awoodda la-qabsiga.

XAALAD NAAFO	CILADDA UU SHEEGAY CILAD-SHEEGE HABOON	MARAG-KACA XAD LAHAANTA WEYN
Suuxdimolqallal (Epilepsy) WAC 388-823-0400 ilaa 388-823-0420	Suuxdimolqallal uu xaqijiyay Dhakhtar Dareemeyaal Maskax oo Guddi Cadeysay (Board-Certified Neurologist) ama Cilad Suuxdimolqallal uu xaqijiyay Dhakhtar Dareemeyaal Maskax oo Guddi Cadeysay	Cilad-sheegid ku saleysan taanikh caafimaad iyo baadhiataan dareemeyaal maskaxeed. Xaqijin ka timi dhakhtar ama dhakhar dareemeyaal maskaxeed oo ku saabsan suuxdimo aan la xukumi karin oo jira ama dib u soo noqnoqonaya oo aan dawo xukumi karin iyo Dhibco qiiyneyn la-qabsti oo celceliska ka hooseeya in ka badan 2 ka-leexasho caadi marka la eego mid ka mid ah waxyaabahan soo socda.
Ootism (Autism) WAC 388-823-0500 ilaa 388-823-0515	Ootism ama Cilad Ootism (Per 299.00 in DSM-IV-TR) uu xaqijiyay Dhakhtar Dareemeyaal Maskaxeed oo Fiiin Guddi u Banaan Tahay (Board Eligible Neurologist) ama Dhakhtar Maskaxeed oo Fiiin Guddi u Banaan Tahay (Board eligible psychiatrist) ama Dhakhtar Cilm-i-nafsi Liisan Leh (Licensed Psychologist) ama Dhakhtar Caruur oo Qaabilsan Korniinka iyo Dhaqanka Caruurta oo Guddi Cadeysay (Board Certified Developmental and Behavioral Pediatrician)	Vineland ama SIB-R oo ah gudaha 3-dii sannaddood ee tagay; ama ICAP ah gudaha 2-dii sannaddood ee tagay iyo Marag-kaca daahid ama hawl/gal aan caadi ahaan ka hor da'da 3 oo ah xagga bulshada, afka, farsamooyinka isgaadhinta ama ciyaarta iska-yeel-yeelka ama matalaadda ah
	Dhibco qiiyneyn la-qabsti oo celceliska ka hooseeya in ka badan 2 ka-leexasho caadi marka la eego mid ka mid ah waxyaabahan soo socd : Vineland ama SIB-R oo ah gudaha 3-dii sannaddood ee tagay; ama ICAP ah gudaha 2-dii sannaddood ee tagay	

XAALAD NAAFO	CILADDA UU SHEEGAY CILAD-SHEEGE HABOON	MARAG-KACA XAD LAHAANTA WEYN
Xaalad Dareemeyaal Maskaxeed oo Kale (neurological) WAC 388-823-0600 ilaa 388-823-0615	Waxveelo ah Habka Dareemeyaasha Dhexe (Central nervous system)	Dhibcaha Intixaanka Garaadka oo Buuxa (Full Scale IQ score) oo celceliska ka hooseeya 1 1/2 ama in ka badan oo ah ka-leexasho caadi iyo
Xaalad Kale WAC 388-823-0700 WAC 388-823-0710	Xaalad ama cilad sideedaba keenaysa dhibaatooyin garaadka ah iyo yaraantaa farsamooyinka waxqabsiga oo uu xaqiijiyay Dhakhtar Liisan Leh ama ama Dahkintar Climi-nafsi oo Liisan Leh oo	Marag-kaca baahida loo qabo gargaar jidhka ah oo ah maalin kasta oo ah laba ama in ka badan waxyaabahan soo socda: musqu-tagista, maydhashada, cuntada, dharka, socodka, ama isgaadhsinta. Dhibco Intixaan Garaadka ah oo Buuxa (FS IQ) oo celceliska ka hooseeya 1 1/2 ka-leexasho caadi, ama
Daweyn Siyaado ah (Medically Intensive) (kaliya ilaa dada 17) WAC 388-823-0700(2) WAC 388-823-0710(2)	Ma Khuseyso Ma Khuseyso	Marag-kaca daahid waxbarashado oo weyn iyo Jiritaan la'aan marag-kac xaalado ama waxveelooyin aan la xidhiihin oo saameynaya hawlgalka la-qabsiga iyo Dhibco qiimeyn la-qabsi oo celceliska ka hooseeya in ka badan 2 ka-leexasho caadi marka la eego midka mid ah waxyaabahan soo socda: Vineland ama SIB-R oo ah gudaha 3-dii sannadood ee tagay; ama ICAP ah gudaha 2-dii sannadood ee tagay